

August 28, 2005

Minutes of the Meeting of the Executive Committee of HIST -- Washington, DC

Attending: Mary Virginia Orna, Vera Mainz, David Lewis, Jeff Seeman, Joe Jeffers, Carmen Giunta, Paul R. Jones, Roger Egolf, Ben Chastain, Jim Bohning

Visitors: Art Greenberg, E. Thomas Strom

The meeting started at approximately 5:30pm.

1. Minutes of March 15, 2005, were approved as written.

2. Secretary/Treasurer Reports: Vera Mainz

a) Budget and Finances: Vera referred to three handouts: 1) the 2005 Projected Budget (attachment 1), as discussed at the March 15, 2005, meeting, 2) the 2005 Budget for the Division of the History of Chemistry of the ACS (as of May 4, 2005) (attachment 2), prepared by Jeff Seeman after the March 15, 2005, meeting, and 3) the Itemizes Categories printout for HIST's income/expenses this year to date.

Vera noted:

- a) the Allocation received by the Division from the ACS was \$5391.46, and that this alone would put the Division in the plus column if all other projected expenses remained as projected.
- b) the expenses for mailing the Separates would be ~\$400 vs. \$2360 for the Spring mailing.
- c) the check for the Edelstein Award had not yet been received from Mrs. Ruth Edelstein Barish. Vera was directed to write to Mrs. Barish and request the check. There was a discussion about how to arrange for continued funding for the Edelstein award. Jeff Seeman continues to have discussions about this with Mrs. Barish.
- d) CHF has pledged \$2000 for support of the Edelstein Award this year.
- e) CHF has agreed to continue to donate the \$150 in books as part of the Outstanding Paper Award. Both this and item d came about through discussions Jeff Seeman had with John Van Ness of CHF.
- f) Her belief that the Division would see a surplus at the end of the year if the monies pledged were received, and that the Exec. Comm. should give some thought to how this projected surplus should be allocated – whether a general fund, for the See and Be Seen program, or some other effort.

b) Website Update: Vera noted that she will add material as sent to her, and that a lot has been added since the last meeting. She noted that she has had all back issues of the Bulletin that were not available in electronic format scanned to pdf files, and that we should consider the posting them to our website and making them available. This has been discussed at past Exec. Comm. meetings, and questions have come up with respect to copyright issues, and whether to make them openly available or only available to members. Mary Virginia Orna reported that ACS

journals now give access to the 10 previous years of articles to new subscribers, and that you accrue access as you continue your subscription. Also, that JChEd is now giving subscribers access to the journal archives as it builds those archives. The copyright question may be the pertinent one here in terms of what HIST can post, given that we don't have copyright releases. The recommendation was for Mary Virginia Orna to pursue this via her contacts on the Pubs committee.

c) Electronics Communications Update: Vera reported that she mailed via USPS approximately 180 copies of the separates. There are ~880 members and the other ~700 members are seemingly ok with receiving the separates by email. When she sent out the notification of the change (see attachment 3) via USPS and email, she received about 15 requests from those who received the message via email for hardcopy via USPS and about 15 requests from those who received the message via USPS to receive via email. On the whole, the comments were either positive or accepting of the inevitability of the situation. Several members did ask about putting the Bulletin on-line. Regarding the Separates mailing, Vera reported that she plans to add page numbers, per Jim Bohning's request.

3. Reports from Councilors – see attachment 4

a) Ben Chastain As a member of the Divisional Activities Committee, Ben reported that there will be some new programming initiatives announced. The P2C2 meeting in Baltimore in October 2005, there will be meetings for the program chairs, chairs, and chair-elects, with some people attending more than one of these meetings through the weekend. Ben reported that DAC had received over 30 proposals for Innovative Proposal grants, requesting \$180K – the committee has \$100K to distribute. Ben told the committee that Mary Virginia Orna's proposal to hold a series of symposia reviewing industrial and academic R&D progress over the past 25 years to be presented at the four ACS National Meetings in 2006-2007 in conjunction with the Presidential-succession goals of President-Elect Ann Nalley was funded.

The other HIST proposal was not funded which dealt with distribution via USPS of copies of the Bulletin to high schools and colleges. DAC was concerned that an electronic distribution would be more efficient than USPS.

b) Mary Virginia Orna. As a member of the Committee on Committees, Mary Virginia is liaison to the Pubs committee and the Committee on Technician Affairs.

4. HIST Programming: Joe Jeffers

a) Programming for Atlanta, San Francisco and Beyond – See attachment 5.

b) Presidential symposium – Mary Virginia Orna. Mary Virginia just received word that her symposium series has won \$5K from the DAC Innovative Grant Program. Since the first of these symposia will take place at the Spring meeting in Atlanta, there is a lot of work to do.

Joe Jeffers reminded Mary Virginia that the abstract deadline was November 15, 2005, but that could extend that by ~2 weeks if he submitted the abstract.

The question of whether the symposium(ia) will be PRES/HIST sponsored or HIST/PRES sponsored needs to be resolved very soon, as a HIST symposium would have to fit into the HIST program for Atlanta.

Supplemental funding was discussed, such as the possibility of funding from President-elect Anne Nalley, Corp. Associates, Committee on Chemical Research (CCR – Greg Girolami contact). The first symposium subject will be pharmaceutical chemistry, and Jeff Sturchio was suggested as a Merck contact. Mary Virginia said her tentative plans are to ask Paul Anderson to be the keynote speaker for this symposium, and to have Anne Nalley introduce each symposium. Mary Virginia has spoken with Paul Anderson and Ed Wasserman, and has a series of notes of her discussion with Wasserman that she will share with the committee. Dr. Wasserman recommended other symposia topics, such as new materials and analytical techniques. Mary Virginia raised the question of who should be contacting the possible funding sources, and tentative agreement was that Jeff Seeman should make these contacts. Some other questions raised were

- How do we get people to the symposia?
- How do we communicate the aims of the symposia and to whom?

Mary Virginia suggested avenues of getting the information out, such as posting streaming video (therefore requiring a video recording) and audio feeds to a website (HIST, ACS?), and possibly a DVD to be distributed to members of the House and Senate. Jeff Seeman pointed out that a general distribution such as the DVD should be no longer than 8 minutes and focused on highlights. Possible avenues of communication included the President of the ACS, NAS, and the Communication Division at ACS.

5. Report from the *Bulletin* Editor: Paul R. Jones

a) Paul reported that v30(2) is in press. Final printing is waiting on the initial setup of the issue, as Carmen Giunta is preparing the cumulative index. Carmen noted that the new cumulative index will include book reviews. This issue contains many papers from the Priestley symposium held last spring.

b) Paul reported that he has enough manuscripts for the next issue.

c) Paul reported that he, Jeff Seeman and ACS Legal have put together three forms (see attachment 6) for use in the *Bulletin*:

- copyright transfer form
- illustration agreement form
- model release form.

Jeff Seeman requested that Paul send these forms to all authors published in volume 30 (1 and 2). Vera Mainz suggested that instead of sending the forms to all former authors, Paul should target Edelstein/Dexter winners and Outstanding Paper Award winners, as we do want to post those articles on our website.

d) Jeff Seeman brought up the possibility of providing an additional issue of the *Bulletin* to our members, as a way of adding value to their membership. And in order not to burden Paul, perhaps have a guest editor for that issue. Or a special focus issue. Discussion focused on the costs of putting out a third issue/year vs. adding additional pages to the two issues we currently put out. Vera Mainz pointed out that in the past a third issue was published when page count for the two issues already planned would exceed the optimum given the number of articles available. It always costs more money to do this, and in her time as Treasurer only happened when the *Bulletin* was going back into production after the hiatus in an attempt to clear out the backlog. The cost at the time was recovered from the years of dues accumulated while the *Bulletin* was out of production.

6. Report from Archivist and Historian: Jim Bohning

See attachment 7 for the Archivist's Report and Historian's Report.

Jim noted that he needs some direction from the Exec. Committee in order to set up the Instrument of Transfer to move the HIST archives formally to CHF. Jeff Seeman noted that since he had initiated discussions with Madeline Jacobs about HIST and other ACS archives, he thought a letter should be sent to Dr. Jacobs stating that a decision needs to be made in order for progress to continue in the HIST archives – either ACS can, at this time, provide a suitable archival point, or HIST would like to proceed to arrange an instrument of donation with CHF regarding the HIST archival material. Jim Bohning pointed out that the instrument of donation can stipulate that if and when the ACS can provide a suitable archival location, the HIST archives could be moved out of CHF. Jim also noted that several other divisions currently have donated their archives to CHF, so there is a precedent.

Jim and Jeff agreed to draft a letter to ACS to resolve this question.

7. Awards and related programs.

a) Edelstein Award committee and Outstanding Paper Award (OPA) Committee – the Chair needs to finalize their members. It wasn't clear as to who needs to be added to the Edelstein committee. The OPA needs to have a historian appointed.

b) OPA – The question was raised as to when the award was given, i.e., in person, via mail? Vera Mainz stated that if the winner was planning to attend a national ACS meeting, the award was given during the HIST program. The last winners, Jim and Virginia Marshall, received the award from David Lewis during the Southwest Regional Meeting. All winners receive the \$100 check, \$150 in books, and a plaque. Vera noted that the plaque has been the standard ACS 5 in. x 7 in. plaque. Jim Bohning suggested using the design from the Certificate of Appreciation to C&E News instead of the ACS plaque. Vera thought the cost would be the same, so the consensus was to use the new design.

c) Citations for Chemical Breakthroughs – Jeff Seeman reported that the program has been announced and the committee has been formed to make recommendations. No requests have been received to date. Jeff noted that the committee has several citations in mind to put forward if no nominations have been received in a reasonable time period.

- d) Certificate of Appreciation – The plaque to be presented to C&E News was passed around. The consensus was that it was very nice! Jim Bohning requested that a hardcopy of the certificate be sent to him for the archives. Vera Mainz said she would do so.
- e) “See and Be Seen” program – David Lewis said that he received the requests directly when he was chair, and sent them out for evaluation. He noted that these monies are meant to be used by members of the division who haven’t been active to present talks at regional and national meetings.
- f) 25 Years of R&D Symposia publicity – see 4b), above.

8. Report from Chair: Jeff Seeman

- a) HIST Standard Operating Procedures – Jeff Seeman has been working on these at Jim Bohning’s suggesting. It was suggested that they be sent to Vera Mainz for distribution and discussion.
- b) Call for membership drive, new active members, identification of new programs adding value to HIST.
- c) Awards committee membership – see 7a), above. Jeff Seeman stated that he would like to see a new committee, possibly named the Award committee, which would be responsible for publicizing the Edelstein award, in particular, and any other HIST awards. Consensus was that the duty could possibly evolve upon the Past-Chair or Chair –Elect.
- d) New Committees – Art Greenberg was introduced as the chair of a new HIST committee on the History of Chemistry Outreach to High School and College Teachers. Art is interested in trying to get teachers more interest and knowledgeable on the history of chemistry – using resources such as CHED, HIST, and CHF, and wants to try to put together an “Antiques Roadshow” type program where people can bring their old chemistry/science books and get a valuation or sense of its worth.
- e) Second Alternate Councilor – Vera Mainz. Vera noted that the Division has as many alternate councilors as they have councilors – 2. Since her records in 1994, there has only ever been one “seated.” When we have the next election, in 2006, we need to make a decision as to whether we elect a second alternate councilor or not, but not simply let the issue ride.

9. Report from the Chair-Elect: Roger Egolf. No report.

10. Report from the Past-Chair: David Lewis.

David reported that the HIST poster for the ChemLuminary Award poster session was completed. Vera offered to put the poster up, and Mary Virginia offered to man it during the poster session.

11. Old Business

- a) Division incorporation summary: Ben Chastain. Ben didn’t have more to report than our discussion at the last Exec. Committee meeting. The discussion centered on whether incorporation was necessary and worth the expense. It was felt that it might be necessary because of the possible issues arising from the Bulletin copyright issues. Ben was asked to

check whether all other Divisions with publications are incorporated. It was noted the Polymer and CHED are both incorporated, and both have independent publications.

b) Teleconference Calls: Vera Mainz. Vera reported that if the Exec. Committee wanted to transact business outside of the National meetings and email would not be sufficient because a discussion needed to take place, she could arrange a teleconference call when needed.

12. New Business

a) Bylaw modifications: Jeff Seeman. Jeff noted that the ACS has expressed an interest in the division updating their bylaws – the last revision was in 1995. Some issues – voting by email, including the Bulletin Editor as a member of the Exec. Committee. There was some discussion of forming a subcommittee to pursue this.

b) Cut-and-Paste: Mary Virginia Orna. It was noted that this might be a useful place for information about awards and outreach.

c) Division Mission Statement: Carmen Giunta. Carmen volunteered to write a draft of a mission statement for the division.

d) Archeological Sub-Division. Vera Mainz and Jim Bohning noted that according to the HIST Bylaws, the current chair of the Archeological Sub-Division has a seat on the Exec. Committee. This option has not been exercised for at least 10 years. David Lewis was asked to contact the current chair and ask if he wants to attend the Exec. Committee meeting. It was also discussed as to whether, when the bylaws are examined for possible changes, this may want to be changed, as it doesn't seem to be an interest of the Archeological Sub-Division members to involve themselves with general HIST business.

Meeting adjourned at approximately 7:30pm.

Attachments

Attachment 1: 2005 Projected Budget

Attachment 2: 2005 Budget for the Division of the History of Chemistry of the ACS (as of May 4, 2005)

Attachment 3: Notification of the change to electronic communication

Attachment 4: Reports from Councilors

Attachment 5: Programming for Atlanta, San Francisco and Beyond

Attachment 6:

- a) copyright transfer form
- b) illustration agreement form
- c) model release form.

Attachment 7:

- a) Archivist's Report
- b) Historian's Report

2005 Projected Budget

Restricted funds are shown in blue font.

Red font indicates expenses.

	Income	Source		Expense	Difference
Edelstein Award	\$ 3,500.00	Ruth Barish	Award	\$ 3,500.00	\$ (940.00)
			Travel Support	\$ -	
			Edelstein Lunch	\$ 100.00	
			Guest Registrations	\$ 500.00	
			Plaque	\$ 340.00	
				\$ 4,440.00	
Outstanding Paper Award	\$ 250.00	Donation	Award	\$ 100.00	\$ 100.00
			Engraving + Plaque	\$ 50.00	
				\$ 150.00	
Bulletin	\$ 11,000.00	Dues			
	\$ 2,000.00	Subscription and Back Issues			
	\$ 13,000.00			\$ 13,000.00	\$ -
See & Be Seen	\$ 1,500.00	Amount remaining from 2001 Stop Gap Funding			
CFC Symposium	\$ 2,500.00	ACS Innovative Project Grant	CFC Symposium	\$ 2,500.00	\$ -
Citation Chem Breakthroughs	\$ 6,000.00	ACS Innovative Project Grant			
	\$ 2,000.00	Donation			
	\$ 8,000.00				
General	\$ 4,500.00	Allocation. In 2004, \$4200 Should be higher in 2005	Abstracts	\$4,000	\$ (1,100.00)
	\$ 700.00	Royalties	Officer Travel	\$1,300	
	\$ 5,200.00		Councilor Travel (unreimbursed)	\$1,000	
				\$6,300	\$ (1,940.00)

Comment: As you can see, even with curtailing our outlay for the Edelstein Symposium to the plaque, guest registrations, and a modest amount for lunch, projections still show a deficit for available funds of \$1940.00. If we continue to provide travel expenses, that deficit will increase by another ~\$2000-2500, depending upon the number of speakers. CHF has provided some funds in the past, but it is unclear what level of support we can expect from them in the future.

The next largest source of expense is the printing of the abstracts. That fluctuates according to our programming, but continues to increase. If we want to continue providing this via hardcopy, we may need to look at alternate printers, as the ACS charges us for a minimum order of 1000 copies of the separates. Our membership is ~900, so we get stuck giving away 100. I don't know the cost per copy, but as long as the ACS holds us to this minimum, we are losing some money here. Alternatively, we could consider delivering via the website, and only mail to those members who request hardcopy. That would require another printer, most likely. Again, I haven't checked with the ACS about minimum orders. Roger and/or Joe might have some insight into this.

2005 Budget for the Division of the History of Chemistry of the ACS (as of May 4, 2005)

	Income	Source	Specific Items	Expense	Net
General	\$4,500	ACS Allocation to be received May 2005. The 2004 Allocation was \$4200. The 2005 Allocation should be higher.	Abstracts for Spring ACS meeting only. Fall ACS meeting abstracts on website only	\$2,000	\$700
			Officer Travel	1,300	
			Councilor Travel (not reimbursed)	1,000	
			General office/postage costs	400	
Bulletin for the History of Chemistry	\$11,000	ACS Dues	Production, printing, and mailing	\$13,000	\$0
	2,000	Subscription and Back Issues			
2005 Sidney M. Edelstein Award	\$3,500	Ruth Barish donation.	Award (to Edelstein Awardee)	\$ 3,500	\$(420)
			Edelstein Luncheon for awardee and spouse	80	
			Non-Chemist One-Day Meeting Registrations	0	
			Plaque	340	
2005 ACS Award for Encouraging Disadvantaged Students into Careers in the Chemical Sciences	\$0	None	Non-Chemist One-Day Meeting Registrations	Up to \$500	\$(500)
2005 Outstanding Paper Award	\$250	Donation	Award (Excess funds to OPA Fund)	\$100	\$0
			Engraving + Plaque	50	
HIST Citation for Chemical Breakthroughs	\$ 6,000	ACS Innovative Project Grant	In reserve for Award plaques	\$8,000	\$0
	2,000	Donation			
"See & Be Seen" Program	\$1,500	2001 Stop Gap Funding	In reserve for future "See & Be Seen" programming	\$1,500	\$0
CFC Symposium, March 2005	\$ 2,500	ACS Innovative Project Grant	CFC Symposium	\$2,500	\$0
----- ESTIMATED 2005 TOTAL -----					\$(420)



The Division of the History of Chemistry American Chemical Society



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Vera V. Mainz, Ph.D.
Secretary/Treasurer, 2005-2006

June 3, 2005

MESSAGE TO HIST MEMBERSHIP

After much discussion, the HIST Executive Committee has decided that finances require us to make a change. Your dues, which have been unchanged since 1996, cover only the cost of printing and mailing the Bulletin for the History of Chemistry. The cost of printing and mailing the abstracts and the newsletter now exceeds \$4000/year. In the past, the allocation received by the Division from the ACS has enabled us to cover this cost, but for the last few years the costs have exceeded the allocation. There are simply not enough funds to continue with these mailings. We are now committed to a balanced budget, and not just for ideological reasons!

Therefore, we have prepared an "Electronic Communications Roadmap." This can be found at our website at <http://www.scs.uiuc.edu/~mainzv/HIST/> under Division Business. This will explain further the reasons and plans for enhanced web-based and internet communications for HIST. Vera Mainz has volunteered to coordinate this transition.

*****The critical point is that the Fall 2005 ACS National Meeting abstracts and newsletter for HIST will not be mailed to you via USPS unless you request it. *****

- 1) The Bulletin for the History of Chemistry will continue to be sent via USPS.
- 2) If you received this message via email, you will be sent a URL for the abstracts and newsletter as soon as they are posted to the website.
- 3) If you received this message via USPS, and want to receive this information electronically, please send your current email address to me at mainz@uiuc.edu. We ABSOLUTELY promise to share it with no one.
- 4) If you received this message via USPS, and want to continue to receive hardcopy of the national meeting separates, send the following to Vera Mainz:

PLEASE SEND THE NATIONAL MEETING SEPARATES (ABSTRACTS AND NEWSLETTER) TO ME VIA USPS.

Please make sure you give me your name and address.

My address is: Vera Mainz
142B RAL, Box 34 Noyes Lab
600 S. Mathews Ave.
Urbana, IL 61801
MC-712

- 5) Lastly, we welcome your input or suggestions.

Sincerely,

Vera V. Mainz

Report of Councilors, Division of the History of Chemistry
ACS National Meeting, Washington, DC
August 31, 2004

Elections to the elected committees of the Society took place after approval of the minutes from the San Diego meeting. Elected to the Committee on Committees for the term 2006-2008 were Cherlynlavaughan Bradley, W.H. (Jack) Breazeale, Peter K. Dorhout, Mamie W. Moy and Connie J. Murphy. Elected to the Council Policy Committee were R. Gerald Bass, Martha L. Casey, Janan M. Hayes, Valerie J. Kuck, and Bonnie A. Lawlor. Elected to the Committee on Nominations and Elections were Steven A. Fleming, Michelle M. Francl, Peter C. Jurs, Roger A. Parker, and Sara J. Risch.mm

Reports from the Presidential Succession

President William F. Carroll reported on his many activities, mostly in the area of education. He reported that the “Chemistry Teacher Connections,” a new collaboration between the *Journal of Chemical Education* and the Chemical Education Division, providing enhanced benefits for high school teachers, was fully launched. President Carroll described himself as the visible face and the credible voice of the Society – and as such he plans an extreme tour of many Local Sections, traveling 13,000 miles during National Chemistry Week. His major thrusts for the remainder of his presidency are public perception, secondary school chemistry education, and the future of the chemical enterprise. He also announced a new ACS initiative – the Chemistry Legal Assistance Network – which will enable members to seek legal advice gratis on a first-time basis due to the pro bono offer of the Division of Chemistry and the Law. After the first consultation, the advisee must make a choice among several options that would involve modest fees.

President-Elect E. Ann Nalley announced that her major efforts will be in the area of public image of chemistry, recognition of volunteers, and involvement of high school teachers in the business of the Society. Her theme for the Washington, DC meeting was “Insuring the Future,” and was involved in developing effective programs to enable innovation as an endeavor that has “futuristic” implications. Her theme for San Francisco will be “Collaborations,” all the way from K-12 to senior scientists doing basic research. Immediate Past-President Charles P. Casey reiterated the activities that he had already presented in his written report: advocate for increased support for basic scientific research, develop sustainable energy sources, clean the environments, and protect against terrorism.

Other Reports

James D. Burke, the Chair of the Board of Directors, reiterated the full support of the Board for the Chemical Heritage Foundation (CHF) in advancing its mission. CHF is proceeding with significant changes in its governance structure to help insure its long-term success, particularly as to how it relates to ACS and to the American Institute of Chemical Engineers (AIChE).

ACS CEO and Executive Director Madeleine Jacobs announced the decision to undertake a complete web reinvention, the establishment and support of the Green Chemistry Institute, the progress (or lack thereof) in negotiating with the NIH and their so-called PubChem initiative in which NIH proposes to duplicate much of what is contained in the CAS database at the taxpayer's expense.

Other Council Action

- The Council was informed that John W. Kozarich had withdrawn as a candidate for President-Elect. The candidates for the fall 2005 ACS national election are:

President-Elect 2006

George E. Heinze, Rockland Technimed, Ltd, New York

Catherine T. Hunt, Rohm and Haas Company, Pennsylvania

Directors-at-Large – 2006-2008

James D. Burke, Retired, Rohm and Haas Company, Pennsylvania

Edwin A. Chandross, MaterialsChemistry, LLC, New Jersey

C. Gordon McCarty, Retired, Bayer Corporation; Adjunct Professor
University of South Carolina

Frankie K. Wood-Black, Conoco Phillips, Texas

Director, District III 2006-2008

Catherine C. Fenselau, University of Maryland

Madeleine M. Joullié, University of Pennsylvania

Director, District VI, 2006-2008

Bonnie A. Charpentier, Genitope Corporation, California

Stanley H. Pine, California State University

Petition Withdrawn

The Committee on Nominations and Elections withdrew its petition on election procedures prior to the spring national meeting. This action was to allow the committee to discuss further the issues raised by the Committee on Constitution and Bylaws and to solicit additional input from councilors and other members. The withdrawn petition appeared in the agenda for information only.

Registration Report and 2006 National Meeting Registration Fee

- As of August 30, 2005, the ACS fall national meeting had attracted 13,040 registrants as follows: Regular attendees 7,584; Students 2,715; Guests 478; Exhibit Only 468; and Exhibitors 1,795. The 2006 national meeting registration fee of \$305 was announced.

Membership Statistics

- The Council was informed that as of July 31, 2005, total ACS membership was 155,567. This is an increase of 282 over the end of July 2004.

Special Discussion Item

A special discussion item was again put on the Council agenda for this meeting. ACS President William F. Carroll described the process being used to develop a Society vision hypothesis that is to be tested with members, customers, governance and other interested parties. Dr. Carroll described the methods used to get member input at the national meeting. ACS national meeting attendees reported 15 common themes to be considered as important to the Society's future. Dr. Carroll sought Council input on the most frequent themes: diversity, young people, governance, multidisciplinary, globalization and outreach. Councilors then engaged in a thoughtful, yet lively exchange of their vision of the Society's long-term future.

Local Section Action

- On the recommendation of the Local Section Activities Committee, the Council approved a petition for change in section territory for the Central New Mexico Local Section. The annexation is intended to improve services to the ACS members in the northern New Mexico area.

Constitution and Bylaws

On the recommendation of the Committee on Constitution and Bylaws, the Council approved revised charter bylaws for new local sections and for international chemical sciences chapters.

Councilor Reports

1. Mary Virginia Orna continues to serve her second term as a member of the Committee on Committees (ConC). She is also continuing to serve as ConC liaison to the Joint Board-Council Committee on Publications (JBCCP) and the Committee on Technician Affairs (CTA).
2. Ben Chastain continues to serve on the Divisional Activities Committee (DAC), where he is co-chair of the Divisional Enhancement Sub-committee (ChemLuminary Awards and Innovative Project Grants). He is a liaison to the Biological Chemistry Division (BIOL) for DAC and to the Committee on Public Relations and Communication (CPRC) for HIST. He reported to the HIST Executive Committee that an Innovative Project Grant proposal for \$5000 to assist in travel costs for a series of HIST-sponsored Presidential Symposia in 2006-2007 was approved and funded.

Respectfully submitted,
Ben B. Chastain
Mary Virginia Orna
HIST Councilors

ACS Meetings	Location	Symposia/HIST primary sponsor	Symposia/HIST secondary sponsor
August 28-Sept 1, 2005	Washington, DC	(1) Edelstein Award, Tues am (2) Minority Chemists Telling our Stories: Jeannette E. Brown: Award for Disadvantaged Students into Careers in the Chemical Sciences, [co-sponsors: CHED, WCC, CMA] Mon pm (3) Landmark Chemistry Books of the 20th Century (Jim Bohning) [co-sponsor: Bolton Society] Sun pm, Mon am (4)	(1) Chemical Safety Past & Future, 1900-2015. (Russell Phifer, CHAS) (2) Transitions in the U. S. Chemical Profession in the 20th Century: Crises, Turning Points and their Resolutions. (Jeff Seeman, Presidential) Sun am (3) Division of Business Development and Management: the First 50 Years (Janet Bryant, BMGT)
March 26-30, 2006	Atlanta	(1) Benjamin Franklin Tricentennial Symposium (Roger Egolf, Kathy DeLuca) [co-sponsor: Friends of Franklin, Inc.] (2) Science History and Its Applications to Chemical Education. Science History and Its Applications to Chemical Education (Seth Rasmussen, David Lewis) [co-sponsor: CHED] (3) Reviewing Research & Development Progress over the Past 25 Years I. (Mary Virginia Orna) [sponsor/co-sponsor: PRES] (4) Chemist Composers: Their Chemistry and Music (Lee May)	(1) Archaeological Chemistry: Analytical Techniques and Archaeological Interpretation (Michael D. Glascock, NUCL)**
Sept 10-14, 2006	San Francisco	(1) Edelstein Award, Tues am (2) 50 th Anniversary of Dexter/Edelstein Awards (Tony Travis, Jeff Seeman) 9 participants (3) Reviewing Research & Development Progress over the Past 25 Years II. (Mary Virginia Orna) [sponsor/co-sponsor: PRES]	(1) History of TECH (Illene Henson, Janet Smith, TECH)* (2) History of CINF (Bartow Culp, CINF)*

March 25-29, 2007	Chicago	(1) Reviewing Research & Development Progress over the Past 25 Years III. (Mary Virginia Orna) [sponsor/co-sponsor: PRES] (2) Landmarks (Josh Ginsberg (?)) (3) Citation for Chemical Breakthroughs* (Jeff Seeman) ½ day (4) Symposium to honor R. B. Woodward* (Jeff Seeman) full day	
August 19-23, 2007	Boston	(1) Edelstein Award, Tues am (2) 25 th Anniversary of the Chemical Heritage Foundation (M. E. Bowden and J. Seeman) (3) Reviewing Research & Development Progress over the Past 25 Years IV. (Mary Virginia Orna) [sponsor/co-sponsor: PRES]	
March 25-19, 2008	New Orleans		
August 17-22, 2008	Philadelphia	Edelstein Award, Tues am	

* idea stage



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Bulletin for the History of Chemistry

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American Chemical Society
Division of the History of Chemistry

Archivist Annual Report
August 2005

Submitted by James J. Bohning

- ❖ Assisted in preparing standard operating procedures for the division's position of Archivist. (This has not been finalized to date).
- ❖ Reviewed all of the existing division's archives at the Chemical Heritage Foundation and prepared a first-draft inventory of these items.
- ❖ Prepared a report for the division reflecting the current archival holdings, suggesting the options available to the division, and making recommendations for the disposition of these archives and placing them on the proper legal basis. No further activity with the material at the Chemical Heritage Foundation will be undertaken until the Division makes a decision with regard to the future of its archives.
- ❖ Instituted a procedure for archiving email traffic relating to the daily activity of the division. Email messages (and attachments) designated as archival by placing the word ARCHIVES (in caps) as the first word in the subject line is processed by printing a hardcopy (still the best archival technique) and then saving a copy in TXT format as an electronic backup. These (email messages and attachments) are placed on a separate CD, and at the end of the calendar year the hardcopy and the CD will be placed in the division's archives.
- ❖ Worked with the division's secretary to cull her files of the division's records and subsequent transmittal of this material to the division's archives.
- ❖ Began a proactive program of working with HIST officers to assure that documents they may have of archival value are transmitted to the division's archives.
- ❖ Began the preparation of a mini-record retention program. That is, the construction of a yearly check list of what needs to be placed in the division's archives on an annual basis and assisting those responsible for each item in placing them in the division's archives.

American Chemical Society
Division of the History of Chemistry

Historian Report
August 2005

Submitted by James J. Bohning

- ❖ Assisted in preparing standard operating procedures for the division's position of Historian. (This has not been finalized to date)
- ❖ Assisted in reviewing and editing biographies of the Dexter/Edelstein Award Recipients to be placed on the division's website. (Biographies written by T. Perfetti, with additional input and editing by Tony Travis.)
- ❖ Prepared a MS Word document of the history of the first twenty-five years of the Dexter award, written by Aaron Ihde in 1981. Only three original copies were made by Ihde. One was presented to Sidney Edelstein, one deposited in the Smith Collection, and the third kept by Ihde. A photocopy of a photocopy was scanned and, using OCR, converted into a true word processing document. The final result was edited and typos and other earlier mistakes corrected.
- ❖ Prepared and completed a document of the division's Outstanding Paper Award for the division's web site. This included preparing a spread sheet containing name of recipient, professional affiliation at time of award, title of paper, and proper citation format for papers published in the *Bulletin*. These papers were subsequently converted to a pdf file by Paul Jones and posted on the web site by Vera Mainz. For awards given before the *Bulletin* was published, abstracts were scanned from the original ACS *Book of Abstracts*, and using OCR converted into a true word processing document. Some annotations were added in several cases. These were then converted to a pdf file and sent to Vera Mainz, who posted them on the web site.
- ❖ Started writing the biographies of all the past chairs and secretary/treasurers of the Division. A total of 58 names are on this list, and four have been written to date. A spread sheet was constructed to allow sorting by name, date or position. These bios will be placed on the division's web site as completed.
- ❖ Started preparation of a list of all past division officers, including not only chair and secretary/treasurer, which already exists, but also Program Chair, Dexter/Edelstein award committee, Outstanding Paper Award Committee, Bulletin editor(s), Executive Committee appointments, and other temporary committee appointments.