

SUSLICK GROUP MEETINGS: Fall, 2017

(revised 10/6/2017)

9:00 am, MONDAY MORNINGS, *except as otherwise noted by ►*

33RAL for full group

10/9/17	Individual Meetings	A422 CLSL
10/16/17	Research — Zheng	
10/23/17	Literature — Kuan	
10/30/17	Individual Meetings	A422 CLSL
11/6/17	Small Group (all projects)	A422 CLSL
11/13/17	Research — Hinman + Lee	
11/20/17	Individual Meetings	A422 CLSL
11/27/17	No Mtg. — KSS at Technion	
12/4/17	No Mtg. — KSS at Technion	
12/11/17	Research — Miao	
12/15/17	GROUP CLEANUP Friday	9:00 am - 4:45 pm, then Papa Del's
12/18/17	Individual Meetings	A422 CLSL
12/25/17	No Mtg. — Holiday	
1/1/18	No Mtg. — Holiday	
► 1/9/18	Individual Meetings	A422 CLSL
1/15/18	No Mtg. — Holiday	
1/22/18	Research — Kuan	

SMALL GROUP MEETINGS are informal gatherings to discuss research results, problems and ideas.

Be prepared: know what you wish to discuss and have the appropriate data available at the meeting.

Be succinct: conciseness is always appreciated.

LITERATURE TALKS should use 2 to 4 papers from a single author or on a single topic relevant to some aspect of our group's research.

1) Use papers from good journals (ONLY) from the past 2 years.

2) A brief handout for all group members should be prepared in advance; this should contain a list of the chosen papers,

3) 1 page summary of the important points of the chosen papers, a xerox of the abstract of each full paper, and a xerox of each short communication. Bring a complete copy of each of the full papers to the meeting.

INDIVIDUAL MEETINGS will be for candid evaluation of progress and goals.

At the time of the meeting, please have a typed, one-page, **three-holed** summary.

Two copies are needed: one for you and one for me. My copy is filed for future reference at the **next** individual meeting.

This summary should include:

1) your accomplishments since the last individual meeting;

2) a separate paragraph of your goals for the next 2 months; and

3) an attached copy of critical spectra, data, graphs, etc.

4) **be sure to integrate the description of your accomplishments to the attached figures.**

Always reference the figures in your text.

RESEARCH TALKS should be 40 minutes long, semi-formal (PowerPoint),

with a brief **handout** of important data, spectra, and conclusions.

THE DAY AFTER YOUR RESEARCH PRESENTATION DATE, PLEASE POST YOUR PRESENTATION ON THE GROUP SERVER, AFTER CORRECTIONS HAVE BEEN MADE.

MANUSCRIPT PRIORITIZING MEETINGS are a general meeting where plans are made for the next semester's paper writing. Papers in preparation are placed in the following four categories:

1) final draft (i.e., Ken's working on it)

2) rough draft (Ken's seen it, made suggestions, student's reworking it)

3) very rough draft (student's draft and Ken hasn't seen it yet)

4) not-started-yet-but-the-data-is-there (and Ken wants it written soon).